

Building Material Order Desk Sales

Posted on April 19, 2024. Primary Region: Steinbach, MB



Wm Dyck & Sons

Categories

Retail, Sales, Skilled Trades

We are looking for a Building Material Order Desk Sales team member to help support our continued growth.

Position Description

The Building Material Order Desk Sales position is a pivotal position and is responsible for a wide variety of duties. The successful applicant must have an excellent track record of providing superior customer service, preferably in a building/construction supply environment. This position is responsible for using our in-house software to create, manage, and maintain customer orders and records. The successful applicant must be able to multi-task, process information, calculate and produce accurate orders.

Because WM. Dyck & Sons is a supplier for a wide range of building supplies, it is key to this position that the applicant be able to quickly learn an array of product codes and work with customers of all backgrounds in order to assess their needs. The candidate must be detailed oriented to ensure the right product is ordered and delivered by effectively liaising with our shipping department, salespeople, and our customers.

Requirements

- Experience in the building/construction supplies industry
- Ability to provide respectful, caring, and superior customer service
- Ability to work on Point Of Sale and other computer related software in compliance with store policy and procedures
- Excellent oral and written English skills
- Extremely detail oriented

Additional Information

- Competitive compensation
- Benefits package
- Great team environment
- Profit sharing program

Company Description

WM. Dyck & Sons is an independently, locally owned Lumber and Building Materials company. Located in Niverville, MB, the company has serviced south eastern Manitoba and western Ontario for over 80 years. WM. Dyck & Sons provides building materials, flooring, cabinets, plumbing, tools, hardware, paint, drafting, electrical, and deck | garage | house | shop | cottage packages. WM. Dyck & Sons is focused on providing competitive pricing, good product selection, and exceptional service.

Location:

262 Main S
NIVERVILLE, MB

Job types:

Contact Information

Wm Dyck & Sons

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